

The Seven Wastes



The goal of lean is to identify and eliminate non-essential and non-value steps in the business process in order to streamline operations, improve quality, and gain customer loyalty.



Waiting

Wasted time waiting for the next step in a process



Transportation

Unnecessary movements of products and materials



Overproduction

Production that is more than needed or before it is needed



Inventory

Excess products and materials being processed



Overprocessing

More work or higher quality than is required by the customer



Motion

Excessive movement by people within workspace



Defects

Tasks that require rework due to mistakes and incorrect information